

# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS November 1, 2011

Pursuant to adjournment, the Board met with Breunig, Fauver, Martin, Hanson, Lutton and Karloff present. Sukstorf was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

The Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations; updated the Board on the Big Sandy Paving Project and if things/weather conditions continue as they are, there is a 90% chance that the project will be completed this year; discussed heating problems that they are having at the Prague patrol shed; informed the Board that Doug Reeves and himself will be taking the annual CI Training that is required; they are working on preparing for winter conditions.

The Board discussed the status of Chester and Rock Creek Townships; the County Clerk, Public Works Director and Board Member Martin informed the other Board Members that they have had conversations with different individuals that might be interested on serving on the these (2) Township Boards, but at the moment didn't have any firm commitments from anyone.

Motion by Breunig, seconded by Hanson to approve the minutes of the October 25<sup>th</sup> Board meeting. Voting yes were Breunig, Fauver, Martin, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to convene as an Equalization Board at 9:25 a.m. Voting yes were Fauver, Martin, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS November 1, 2011

Pursuant to adjournment Sine Die, the Board met with Lutton, Karloff, Breunig, Fauver, Martin and Hanson present. Sukstorf was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

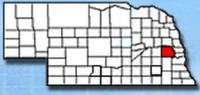
Vice Chairperson Hanson called the meeting to order at 9:26 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Karloff to approve the request by Robert Ladenburger for a tax refund for taxing years 2009 and 2010 on property described as Lot 6 Crestview Addition, for an overcharge in taxes due to the square footage being incorrect. Voting yes were Martin, Hanson, Lutton, Karloff, Breunig and Fauver. Voting no were none. Motion carried.

Motion by Karloff, seconded by Breunig to approve the minutes of the October 18<sup>th</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig and Fauver. Voting no were none. Martin abstained. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Vice Chairperson Hanson declared the meeting adjourned Sine Die at 9:27 a.m.



# Saunders County Board Minutes



\*\*\*\*\*

Saunders Medical Center Report – they are working on Sport Training Ed Classes; working on their Advertising Marketing Program and their Community Development Plan; they are reviewing their Employee benefits and asked the Board if they have ever thought about the possibility of pooling the health insurance benefits with county, city and medical center; reported on the Ashland Clinic and how it is doing and that they are working on having an open house. The Financial report was given for August and September; both months were very comparable to past years and that they currently have very strong cash balance.

Correctional Administrator report: October's average daily population was 114.04 (95.77 males and 18.27 females), the County's detainees was 27; Jail lobby stats were 397 visitors, walk-in traffic was 89 for a total of 486 contacts; Saunders County Corrections participated in 96 transports, with total miles logged at 5,160, these transports totaled 158.5 hours and used 163.44 gallons of fuel; Jail Standards inspection for Saunders County Corrections is scheduled for November 30, 2011; and there are still some issues they are working on with regards to the Dodge County facility.

Motion by Lutton, seconded by Hanson to convene in Closed Session at 9:56 a.m., for contract negotiations and litigation matters (84-1410) with the County Attorney and the Public Works Director present. Voting yes were Lutton, Karloff, Breunig, Fauver, Martin and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to adjourn from Closed Session at 10:27 a.m., with no action taken, and to reconvene in Regular meeting. Voting yes were Karloff, Breunig, Fauver, Martin, Hanson and Lutton. Voting no were none. Motion carried.

Discussion was held again regarding the Saunders County Senior Citizen Services Program, Aging Partners and the company providing meals to Wahoo and Cedar Bluffs. The discussion contained many of the same issues that had been discussed at prior meetings; the Chair stated that she was still waiting on answers to questions and Aging Partners providing the County with a current contract as to what services the county gets by paying dues to Aging Partners. Jerry Johnson, City of Wahoo Major informed the Board that he made a call to the corporate head quarters of the contract food provider and was assured that the Wahoo Senior Center and Cedar Bluffs Center would be able to continue to receive meals from them.

Committee Reports: NONE

Open Discussion from the Public:

Further comments were made regarding the Saunders County Senior Citizen Services Program and the Board received a complement on how well they responded to the issues and concerns the public had with regards to the County's Senior Citizen Services Program.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:39 a.m.

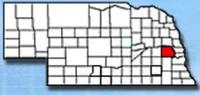
## **BOARD OF SUPERVISORS PROCEEDINGS November 8, 2011**

Pursuant to adjournment, the Board met with Breunig, Fauver, Sukstorf, Hanson, Lutton and Karloff present. Martin was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations; Review the One & Six Year County Road Improvement Manual; talked about the ratings of bridges and how the ratings



# Saunders County Board Minutes



are determined for tonnage, etc.; discussed the process of getting projects approved that receive State and Federal funding and the process thereafter to get the different projects off the ground; and updated the Board on the Big Sandy Paving Project.

Motion by Lutton, seconded by Hanson to place the original Architectural Drawings for the current County Courthouse under the custodial supervision of the Public Works Director and his office so that the drawings can be stored flat and not rolled. Said drawings were submitted to the Saunders County Board of Commissioners on February 11, 1904 by the architectural firm of Fisher and Laurie of Omaha, Nebraska and then submitted to the County Clerk's office. Each page of the Drawings (page 1 thru 30) bears County Clerk Carl R. Goucher signature and a file stamp of February 11, 1904. A copy of said drawings were then submitted to bidders for the erections and completion of the current Saunders County Courthouse, on February 11, 1904 as seen in the Saunders County Commissioner's records of Record Book 5, Page 418 and 419. These original drawings had been lost but were found during the moving and relocation of the various county offices in March of 2009. Voting yes were Breunig, Fauver, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Fauve to open the Public Hearing at 9:30 a.m. for the consideration of the County's One & Six Year Road Improvement Plan. Voting yes were Fauver, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to open the Public Hearing at 9:35 a.m. for the consideration of the application for Liquor License by Pop's Ron-D-Voo LLC dba Pop's Pizza Café, 980 County Road W, Tract 2, Fremont, NE, for a Class C – Beer, Wine & Distilled Spirits, On & Off Sale. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Fauver. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to close the Public Hearing at 9:37 a.m. and approve the application for Liquor License by Pop's Ron-D-Voo LLC dba Pop's Pizza Café, 980 County Road W, Tract 2, Fremont, NE, for a Class C – Beer, Wine & Distilled Spirits, On & Off Sale. Voting yes were Hanson, Lutton, Karloff, Breunig, Fauver and Sukstorf. Voting no were none. Motion carried.

Steve Sallenbach from the First National Bank of Wahoo addressed the Board with regards to the newspaper article and the financial stability of the Bank. Mr. Sallenbach assured the Board that First National is financially stable and that there was just an issue of paper work that is required that needed to be completed and brought up to date.

Motion by Lutton, seconded by Hanson to approve the minutes of the November 1<sup>st</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Fauver and Hanson. Voting no were none. Sukstorf abstained. Motion carried.

Motion by Hanson, seconded by Sukstorf to approve the withdrawals, substitutions and additions of Pledged Securities from various banks (see attached). Voting yes were Karloff, Breunig, Fauver, Breunig, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Hanson, seconded by Fauver to convene as an Equalization Board at 9:45 a.m. Voting yes were Breunig, Fauver, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

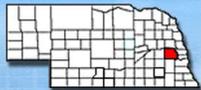
## **BOARD OF EQUALIZATION PROCEEDINGS November 8, 2011**

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Fauver and Sukstorf present. Martin was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:46 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Fauve to approve the mailing of (3) Change of Value Notices (see attached). Voting yes were Fauver, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Hanson, seconded by Lutton to approve Tax Corrections #4846 thru #4848 (see attached). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Fauver. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the minutes of the November 1<sup>st</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig and Fauver. Voting no were none. Sukstorf abstained. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:48 a.m.

\*\*\*\*\*

Committee Reports: NONE

Open Discussion from the Public:

1. Inquiry as to the Board was coming on updated the County Employee Manual – the Board responded that the updated will have to include items related to union contract negotiations
2. Inquired about the (2) claims that were held out last month – the Board responded that they were given back to the respective county official and had not be resubmitted as of today.
3. Inquired as where the Board was at regarding county official's inventories – the County Clerk informed the Board that the 2011 inventories had been scanned in and emailed to Board Member Martin so that he could provide the inventory information to the company that he has been visiting with to give the Board a quote for independent auditing services regarding the officials inventories.
4. The Board inquired as to whether Cedar Bluffs Senior Center was receiving meals from the company they were receiving meals from prior to October 31<sup>st</sup> – the response was "yes they were".

Motion by Breunig, seconded by Hanson to close the Public Hearing at 9:55 a.m. and adopt **Resolution #34-2011** accepting and approving the County's One and Six Year Highway Improvement Plan as presented by the Public Works Director. Voting yes were Lutton, Karloff, Breunig, Fauver, Sukstorf and Hanson. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:56 a.m.

## BOARD OF SUPEVISORS PROCEEDINGS November 15, 2011

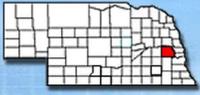
Pursuant to adjournment, the Board met with Breunig, Martin, Sukstorf, Hanson, Lutton and Karloff present. Fauver was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

The Public Works Director reported that black top paving for the Big Sandy Project was completed but there were some small details that need to be completed before the project will be completed; reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations; and held a brief discussion regarding Township officers and who determines what position the Board members hold and that seems to be an issue regarding one Township. The County Clerk stated that the positions of the Township Board's are determined by those who are elected/appointed to the Township Boards as per State Statute.

Motion by Hanson, seconded by Breunig to approve the minutes of the November 8<sup>th</sup> Board meeting. Voting yes were Breunig, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Martin abstained. Motion carried.



# Saunders County Board Minutes



Motion by Lutton, seconded by Hanson to approve the withdrawal and substitution of pledged securities – First National Bank, Wahoo (see attached). Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to convene as an Equalization Board at 9:14 a.m. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Martin. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS November 15, 2011**

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Martin and Sukstorf present. Fauver was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:15 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Karloff to approve Tax Correction #4849 (see attached). Voting yes were Hanson, Lutton, Karloff, Breunig, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to approve the minutes of the November 8<sup>th</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Sukstorf and Hanson. Voting no were none. Martin abstained. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:16 a.m.

\*\*\*\*\*

June Pederson and Mary Dailey from Lincoln Area Agency on Aging met with the Board and provided the Board with a copy of the copy of the Contract that has been in place since February 10, 1992; as well as what Casework Services that are provided to the County through the contract and the payment of the annual dues. Ms. Pederson informed the Board that Saunders County has breached the contract by not having a Program Manager. The Board told Ms. Pederson that they don't want to hire a Program Manager and would like to work out a program to which the County could support the Cities/Villages with their programs with financial support, but would like to still retain the services that are provided by Lincoln Area Agency on Aging and the services of Mary Dailey. They also asked if the Agency could update and provide an updated contract. Ms. Pederson indicated that no changes would be made to the contract. The Chairperson then stated that the County will sending a letter to Area Agency on Aging terminating the County's contract with the Agency.

Committee Report(s): NONE

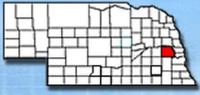
Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:18 a.m.

## **BOARD OF SUPEVISORS PROCEEDINGS November 22, 2011**

Pursuant to adjournment, the Board met with Fauver, Martin, Hanson, Lutton and Karloff present. Breunig and Sukstorf were excused.



# Saunders County Board Minutes



Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

The Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations; Continuing to prepare for winter weather conditions by installing snow fence in various locations of the county; they have received the calcium chloride spreader this week that will be used for treating the roads for winter weather conditions; the Big Sandy Paving Project should be official opened next week if all goes well and weather conditions permitted.

John Miyoshi, General Manager for NRD North met with the Board and discussed the land note for the Lake Wanahoo project and his concerns for being able to make payment so that they don't default on the note.

Motion by Lutton, seconded by Hanson to convene in Closed Session at 9:23 a.m., for contract negotiations/litigation matters concerning the Lake Wanahoo Project (84-1410), with the County Attorney and the Major, City Administrator and Member of the City Council for the City of Wahoo, present. Voting yes were Fauver, Martin, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to adjourn from Closed Session at 9:51 a.m., with no action taken and to convene in Regular meeting. Voting yes were Martin, Hanson, Lutton, Karloff and Fauver. Voting no were none. Motion carried.

Motion by Hanson, seconded by Fauver to authorize the Chair to sign the letter of commitment to support the Saunders County Court Appointed Special Advocate (CASA) grant application. Voting yes were Hanson, Lutton, Karloff, Fauver and Martin. Voting no were none. Motion carried.

Jeff Tracy, Business Development Specialist for Kidwell, presented a Audio/Visual equipment proposal to the Board for the Board of Supervisor's Room – at the end of the discussion the Board asked to have Kidwell also provide a proposal for a laptop computer that were be used for the recording for the Board meetings.

Motion by Lutton, seconded by Hanson to convene as an Equalization Board at 10:09 a.m. Voting yes were Lutton, Karloff, Fauver, Martin and Hanson. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS

November 22, 2011

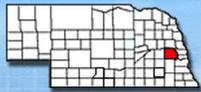
Pursuant to adjournment Sine Die, the Board met with Lutton, Karloff, Fauver, Martin and Hanson present. Breunig and Sukstorf were excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Vice Chairperson Hanson called the meeting to order at 10:10 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Lutton to approve Tax Correction #4850 (see attached). Voting yes were Karloff, Fauver, Martin, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Karloff, seconded by Fauver to correct the Taxing Levy for Pohocco Township that was set at the incorrect amount of .53220 on October 11, 2011. **The correct levy for Taxing Year 2011 for Pohocco Township should be .05322.** The State Assessment office for Saunders County and the Saunders County Treasurer are hereby



# Saunders County Board Minutes



directed to make said correction. Voting yes were Fauver, Martin, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to approve the minutes of the November 15<sup>th</sup> Board meeting. Voting yes were Martin, Hanson, Lutton and Karloff. Voting no were none. Fauver abstained. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Vice Chairperson Hanson declared the meeting adjourned Sine Die at 10:13 a.m.

\*\*\*\*\*

Motion by Hanson, seconded by Fauver to approve the quote Associated Computer Systems, Ltd., Des Moines, IA as presented to MIPS Inc., Technology Services Division of NACO, for the replacement of the County's current AS400 IBM computer (that is approximately 20 years old) with an new AS400 IBM computer for \$12,392.28 and Liebert UPS for \$689.70, installation and purchase of back-up tapes not to exceed \$1,000.00. Voting yes were Hanson, Lutton, Karloff, Fauver and Martin. Voting no were none. Motion carried.

Motion by Fauver, seconded by Hanson to hold out the following claims: (2) claims for C Jo Petersen totaling \$365.00; Kevin Stukenholtz for \$382.41; Robert Thorson \$280.08 and (2) claims for Scott Tingelhoff totaling \$440.00. All other Vendor Claims for the month of November are hereby approved; the County Treasurer is authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Lutton, Karloff, Fauver, Martin and Hanson. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to approve the minutes of the November 15<sup>th</sup> Board meeting with the following corrections: Change the word "meet" to "met" in the paragraph regarding the discussion with June Pedersen from Lincoln Area Agency on Aging and add "The Chairperson then stated that the County will sending a letter to Area Agency on Aging terminating the County's contract with the Agency". Voting yes were Karloff, Martin, Hanson and Lutton. Voting no were none. Fauver abstained. Motion carried.

Motion by Hanson, seconded by Lutton to approve the withdrawal and substitution of pledge securities – Commercial State Bank, Cedar Bluffs (see attached). Voting yes were Fauver, Martin, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

## Committee Reports:

Hanson – County Government Day

## Open Discussion from the Public:

Further commits and concerns were expressed regarding services to the county's senior citizens and ideas were shared for the used of the funds that have been budgeted for Senior Citizens Services Program.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:58 a.m.