

SUPERVISOR'S RECORD NO. 17

SAUNDERS COUNTY, NEBRASKA

BOARD OF SUPERVISORS PROCEEDINGS

December 19, 2023

Pursuant to adjournment, the Board met with Bill Reece, John Zaugg, Scott Sukstorf, Frank Albrecht, John Smaus and David Lutton being present. Tom Hrdlicka was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairman Lutton called the meeting to order at 9:01 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the following:

- ~Dirt Crew – Hauling gravel and trimming trees
- ~Culvert Crew – Working at project (870) County Road H&25&26 building twin 72"x64' CMP broke back on 10° skew LHB with steel headwalls. Will be moving to Project (866) County Road 27&Y&Z Morse Bluff Southwest Triple 108"x46' CMP on 15° skew LHB with headwalls
- ~Contractor – Project (787) County Road 19&L Wahoo West 3-span 140' continuous concrete bridge. Last week Grading was done, seeding was done Wednesday. Monday guardrail was completed
- ~Contractor – Project (634) County Road 14&R&S colon East 91'5" concrete deck slab bridge on a 35° skew (RHB) Last week, sheets around abutment 1 driven and capped, slabs grouted, slabs bolted down, guard rail posts put up And grading and back fill on North side started. This week, grading and back fill on North side. Guard rail scheduled For the 21st
- ~Contractor – Project (817) County Road 11&B&C Quad 12'x12'x74' concrete box culvert. Last week the floor was Poured. This week they are putting up rebar and forms for walls, wings and deck. This week will pour walls and Wings on Friday the 22nd
- ~Contractor – Projects (872) and (873) – Roadway cut last week. Both structures are out.

Motion by Reece, seconded by Sukstorf to authorize the Public Works Director to advertise for bids for three (3) Concrete Box Culverts. Bids to be opened at 9:00 a.m. at the Board of Supervisors January 16, 2024 meeting. Voting yes were Reece, Zaugg, Sukstorf, Albrecht, Smaus and Lutton. Voting no were none. Motion carried.

Motion by Smaus, seconded by Reece to authorize the Public Works Director to advertise for bids for Construction of a three span 91'x9" concrete deck. Bids to be opened at 9:00 a.m. at the Board of Supervisors January 16, 2024 meeting. Voting yes were Zaugg, Sukstorf, Albrecht, Smaus, Lutton and Reece. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Zaugg to approve the Saunders County Public Transportation update to their Drug and Alcohol Policy and authorize the Chairman to sign. Voting yes were Sukstorf, Albrecht, Smaus, Lutton, Reece and Zaugg. Voting no were none. Motion carried.

Director of Facilities & grounds reported on the following:

- ~ Main Jack in the Elevator in the Law Enforcement and Judicial Center needs to be replaced ground water getting In between the PVC and the jack. Schumacher Elevator Company, La Vista, NE gave a quote for repairs. The Board added an emergency item to be able to accept the quote and proceed with repairs, this is not something that can wait.

Motion by Sukstorf, seconded by Reece to approve the bid of Schumacher Elevator Company, La Vista, NE to fix the elevator in Law Enforcement and Judicial Center. Voting yes were Albrecht, Smaus, Lutton, Reece, Zaugg and Sukstorf. Voting no were none. Motion carried.

- ~Proposal for building interior, exterior restoration, Board still has some questions, set up meeting with the Building Committee and get on the agenda

Motion by Reece, seconded by Zaugg to convene as an Equalization Board at 9:23 a.m. Voting yes were Smaus, Lutton, Reece, Zaugg, Sukstorf and Albrecht. Voting no were none. Motion carried.

BOARD OF EQUALIZATION PROCEEDINGS

December 19, 2023

Pursuant to adjournment Sine Die, the Board met with Frank Albrecht, John Smaus, David Lutton, Bill Reece, John Zaugg and Scott Sukstorf present. Tom Hrdlicka was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman Sukstorf called the meeting to order at 9:23 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Smaus to approve Tax Corrections #5935, #5936 & #5937 as presented by the County Assessor. Voting yes were Lutton, Zaugg, Sukstorf, Albrecht and Smaus. Reece abstained. Voting no were none. Motion carried.

SUPERVISOR'S RECORD NO. 17

SAUNDERS COUNTY, NEBRASKA

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Equalization were included in the agenda published or posted prior to said meeting.

Chairman Sukstorf declared the meeting adjourned Sine Die at 9:24 a.m.

ATTEST: _____
Saunders County Clerk

Chairman Board of Equalization

Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Albrecht, seconded by Smaus to authorize the Chair to sign and Amber Pelan, Youth Services System Program Director to submit applications for Community Based Juvenile Services Grants 1) 2025 Juvenile Services Community Based Aid; 2) 2025 Juvenile Services Community Based Aid Enhancement. Voting yes were Reece, Zaugg, Sukstorf, Albrecht, Smaus and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Zaugg to approve the Vendor Claims for the month of December. The County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Zaugg, Sukstorf, Albrecht, Smaus, Lutton and Reece. Voting no were none. Motion carried.

Motion by Reece, seconded by Zaugg to approve the County's updated safety manual. Voting yes were Sukstorf, Albrecht, Smaus, Lutton, Reece and Zaugg. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Albrecht to approve the minutes of the December 12th Board meeting and to accept the fee/activity reports from the various County Officials for the month of November. Voting yes were Albrecht, Smaus, Lutton, Reece, Zaugg and Sukstorf. Voting no were none. Motion carried.

ALTEN: Nothing
Committee Reports: Nothing

Open Discussion from the Public: Allen Arp asked the Board why his taxes went up, the Board referred him to the County Assessor for information

Motion by Smaus, seconded by Zaugg to convene in Closed Session at 9:43 a.m. for Personnel Matters/Negotiations (84-1410) with the County Attorney present. Voting yes were Smaus, Lutton, Reece, Zaugg, Sukstorf and Albrecht. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Reece to adjourn from Closed Session at 10:29 a.m. with no action taken. Voting yes were Smaus, Lutton, Reece, Zaugg, Sukstorf and Albrecht. Voting no were none. Motion carried.

Motion by Albrecht, seconded by Zaugg to set the following Legal Holidays to be observed by Saunders County for 2024 and into 2025: January 15 (Martin Luther King Day); February 19 (Presidents Day); April 26 (Arbor Day) all County Offices are open; May 27 (Memorial Day); June 19 (Juneteenth National Independence Day); July 4 (Independence Day); September 2 (Labor Day); October 14 (Indigenous Peoples' Day and Columbus Day); November 11 (Veterans Day); November 28 (Thanksgiving Day); November 29 (Thanksgiving Holiday); December 24 (Christmas Eve Holiday); December 25 (Christmas Day); January 1 2025 (New Year's Day). Voting yes were Lutton, Reece, Zaugg, Sukstorf, Albrecht and Smaus. Voting no were none. Motion carried.

Motion by Reece, seconded by Sukstorf to approve annual wage increase for the following non-bargaining employees:

- (4% the first year July 1, 2023-June 30, 2024)
- (3% the second year July 1, 2024-June 30, 2025)
- (3% the third year July 1, 2025-June 30, 2026)

- Deputies for the following Elected Officials: County Assessor, Clerk of District Court, County Treasurer and County Attorney
- Appointed Administrative Staff of the County Board (Public Works Director, IT Administrator, Emergency Management Director, Planning & Zoning Administrator, Noxious Weed Director and Veteran Services Officer)
- All County Employees that are classified as Non-Bargaining Employees

Said 4% wage increase will be retroactive back to July 1, 2023.

The recently appointed Director of Facilities & Grounds will not receive the 4% on his new position wages; Public Defender will not receive the 4% as he was newly contracted May 1, 2023 and the Deputy Public Defender will not receive the 4% as he was not employed until July 3, 2023.

In addition, the following were approved:

- Overtime – maximum of Eighty (80) Hours
- Funeral Leave
 - **siblings** 40 hours leave over five working days
 - **parents-in-law** 24 hours leave
- Longevity – 10-15 years \$0.25
 - 16-20 years (another) \$0.25
 - 21-25 years (another) \$0.25
 - 26+ (another) \$0.25

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- Vacation FT (PT earn 50%)
 - ★ 1-5 date of hire — 80 hours
 - ★ 6-10 date of hire - 120 hours
 - ★ 11 plus - 160 hours

Voting yes were Reece, Zaugg, Sukstorf, Smaus and Lutton. Voting no was Albrecht. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairman Lutton declared the meeting adjourned at 10:40 a.m.

ATTEST: _____
Saunders County Clerk

Chairman Board of Supervisors